

IT Technical Training for Faculty and Staff

A University is seeking proposals from experienced and qualified vendors to provide a variety of technical training to faculty and staff, and EN members

Open 10/6/2020 2:00 PM EDT Type Purchasing- Request for Proposal **Close** 11/3/2020 2:00 PM EST
Currency US Dollar

Sealed Until 11/3/2020 2:00 PM EST

Payment Terms 2% 15, Net 45

Description

Intent to Bid Directions:

Suppliers intending to bid must read and follow the proposal Submittal Instructions provided

below. **Questions Due October 8, 2020 @ 2:00 PM**

Answers to questions will be provided by October 15, 2020

About:

The University is a Land, Sea, and Space Grant consortium institution, which occupies over 4302 acres, enrolling over 30,000 students for the academic year of 2016-2017. The total construction-related budget for fiscal year 2014 was \$2.1 billion dollars and on-going initiatives. The main campus and regional campuses located throughout the State.

The Education Network

EN, (Education Network) is a unique partnership between the State (the program owner) and the University (the program operator). EN is State's premier provider of high-capacity Internet services. Since 2000, EN has been accelerating the progress for more than 600 of the State's community anchor institutions by providing reliable, low latency, high-speed internet and security services. EN member organizations represent K-12 education, higher education, state and municipal government, libraries, health care providers, public non-profits, and is an open access network. EN's services are delivered on its underlying all fiber optic network, connecting members to the fastest, most secure, and longest operated all Gig-speed network in the State. The EN team provides its members with a 24/7/365 Network Operations Center (NOC) and access to senior technical staff for the most consistent, local, expert service available.

In addition, partners may want to support and or participate in the The EN Annual Member Conference. The conference is the premier event attracting hundreds of member attendees and partner sponsors.

EN Members include any public non-profit, government, education, medical/clinical, research, tribal, or open access entity directly connected to the EN Network as listed and maintained.

Scope of Work (brief):

The University (hereinafter referred to as "the University") is seeking proposals from experienced and qualified vendors to provide a variety of technical training to University faculty and staff. This proposal will include services for the University Health Center.

The Education Network ("EN") is seeking proposals from experienced and qualified vendors to provide a variety of

technical training to their directly connected network of members.

Classes should be open enrollment, and may be instructor led, on-line self-paced, live on-line, virtual rooms and/or on demand, delivered to both desktop and mobile devices (where appropriate). The training may take place at the vendor's location, at a designated University location, or another location agreed upon by the vendor and the University department or unit contracting the training.

The vendor will provide one on one registration for departments, faculty or employees who wish to engage in training. Similarly for EN, one on one registration for EN member employees. Training may be done on a one on one basis, or in a group environment as agreed upon by the University and EN.

The vendor will provide evaluative information to the University on a consistent basis. This information should be available via on-line dashboards and include statistical breakdowns of the University employees trained.

Vendor self-paced online courses should be SCORM compliant. The University utilizes the Saba Cloud Learning Management System (Saba LMS). If available, provide detail regarding vendor course integration capability with the Saba LMS beyond SCORM compliance.

RFP Definitions:

"Request for Proposals (RFP)" means all documents, whether attached or incorporated by reference, utilized for soliciting proposals. Awards made as a result of an RFP shall be based upon "Competitive negotiations".

"Sourcing Event" means an electronic bid document in the form of a request for quotation, request for proposal, etc. for goods and services that is solicited through the University's branded self-service online portal.

"Competitive negotiation" means a procedure for contracting for supplies, materials, equipment or contractual services, in which proposals are solicited from qualified suppliers by a request for proposals, and changes may be negotiated in proposals and prices after being submitted.

"Addenda" means written and/or graphic instructions issued by the University subsequent to the receipt of proposals that modify or interpret the Request for Proposal documents by addition, deletions, clarification, or corrections.

"Proposer" means a person, firm or corporation submitting a proposal in response to a Request for Proposal.

"Contractor" means any business that is awarded, or is a subcontractor under, a contract or an amendment to a contract with a state contracting agency under statutes and regulations concerning procurement, including, but not limited to, a small contractor, minority business enterprise, an individual with a disability, as defined in section 4a-60, or an organization providing products and services by persons with disabilities.

"Informal communications" means any communication method other than written emails to the Point of Contact Person identified for this RFP.

"Non-Acceptance of Proposal" means another proposal was deemed more advantageous to the University or that all proposals were rejected.

"Offer" or "Proposal" means the Proposer's response to this Request for Proposal.

"Services" shall mean all services described within the scope of this RFP.

"Agreement" shall mean the contract issued as a result of this Request for Proposal.

"State-based Businesses" shall be a firm that is: (i) a business entity organized, headquartered and operating in the State for at least one year prior to the date of bid submission; or (ii) a business entity that is authorized to do business in the State, maintains an operating location in the State, and has generated over 50% of its annual gross revenues each year, over the past five (5) years prior to the date of bid submission, from work

on projects located in the State.

"SBE/MBE Firm" shall refer to a certified Small Business Enterprise/Minority Business Enterprise firm that meets the qualifications as determined by legislation, the State General Statute 4a-60g (Supplier Diversity Statue) as amended by Public Act.

"University" or a pronoun used in its place shall mean the University main campus, the State as well as its five regional campuses and the Cooperative Extension Offices.

"University Health" or "UCH" shall mean University Health and its affiliates.

" Education Network (EN)" shall mean the Statewide regional Internet service provider network connecting community anchor institutions including colleges and universities, K-12 schools, libraries, state and municipal government, tribal governments, healthcare, not for profits and open access members.

"EN Members" means institutions or any not-for-profit entity listed on the EN website in the EN Member list and that have entered into a Network Access Services Agreement ("NASA") with EN.

Proposal Selection Evaluation Criteria:

All proposals will be evaluated by a selection committee, using the specific evaluation criteria listed in the table below. Each criterion has been assigned a point value. The evaluation committee will conduct a comprehensive review and analysis of the received proposals and recommend which proposals are the most advantageous to the needs of the University.

Evaluation Criteria Descriptions and Weights:

Experience: Expertise of service provider for materials and course design; expertise of trainer in education on the topic based on submitted resumes and proof of certifications.

MAXIMUM POINTS AVAILABLE: 30

Proposal Content: Ability to successfully achieve the goals and objectives identified within the content of the RFP. Proposers are to submit a written narrative addressing the criteria.

MAXIMUM POINTS AVAILABLE: 30

Total Cost: Including any costs to the University associated with staff resources or hardware/software to provide required training.

MAXIMUM POINTS AVAILABLE: 20

References: References from other universities or institutions currently using vendor's services and whose requirements are similar to those outlined herein.

MAXIMUM POINTS AVAILABLE: 20

Submittal Instructions:

There are a number of sections within this bid that require your attention.

1. Buyer Attachments- These will be attachments related to the bid.
3. Supplier Attachments- This section is available to suppliers to upload any necessary attachments.
4. Questions- This section is a point by point response to a number of content including Scope of Work, References, Terms and Conditions, Contract Requirements and Required Submittals.

Point of Contact & Communication:

Upon formal issuance of a Sourcing Event, the University and Proposer(s) will cease all informal communications relevant to the Sourcing Event. All communications and/or inquiries regarding this Sourcing Event must be directed to the contact person identified within. All questions must be submitted through this portal. Upon Sourcing Event status change with the selected Proposer(s), all other Proposers will be notified as to their Sourcing Event status, or when the University formally rejects all proposals and cancels the Sourcing Event process. Failure to adhere this provision may result in a Proposer being declared ineligible, proposal rejection, or Sourcing Event cancellation. The University will not respond to any request for clarification received after the Deadline for Proposer Questions has expired.

Under no circumstances, may any proposer or its representative contact any employee or representative of the University regarding this Sourcing Event prior to the closing date. Strict adherence to this important procedural safeguard is required and appreciated. Any violation of this condition may result in proposer being considered as non-compliant and ineligible for award.

Questions and Answers:

Please submit all questions through this portal . All Questions and answers will be managed through this portal. Question and answers are incorporated into the Sourcing Event and may be incorporated along with the Sourcing Event into any resulting contract. Failure of a Proposer to not acknowledge the Questions and Answers shall not relieve the Proposer of any responsibility for complying with the terms thereof.

Campus Visitor Parking:

At all Campuses parking is strictly regulated and violations are subject to monetary fines. Visitors must park only in areas specifically designated for general public parking (signed, paved, and lined parking areas and/or parking garage). Detailed parking information is available at the following links:

Supplier Diversity:

The University is committed to providing a professionally inclusive environment within which small and minority businesses are encouraged to participate in the procurement experience, as they are afforded equal access to the bid process that transfers goods and services to the campus communities. As such, we encourage participation by Small (SBE), Minority-Owned (MBE), Woman-Owned (WBE) businesses, and businesses owned by persons with a disability (DisBE), certified as such by the State's Department of Administrative Services (DAS) Supplier Diversity Division, pursuant to the State General Statute 32-9e. Additionally, the University encourages state-based businesses to participate within this public bid process.

To become a DAS-Certified S/M/W/DisBE, your company must meet the qualifications as determined by legislation, under §4a-60g of the State General Statutes (CGS).

Contract Term:

Initial term of three (3) years, plus two (2) additional one (1) extensions, or any part or combination thereof, for a total potential contract terms of five (5) years.

Mandatory Submittals and Forms page:

If you have any difficulty copying and pasting the links (located on the **Mandatory Submittals and Forms** page) into your browser please refer to the active hyperlinks below. The completed documents must be uploaded in the **Mandatory Submittals and Forms** section of the event.


Form 1 Gift and Campaign Contribution Certification, please download, complete and attach Form 5 Consulting Agreement, please download, complete and attach


Bidder Contract Compliance Monitoring Report

SEEC Form 10 Acknowledgement of Receipt

Please acknowledge you have read and will comply with the University's Vendor Code of Conduct located at:

Economic Impact Form


 Required to View Event

Prerequisites  Required to Enter Bid There are no Prerequisites added to this event.

06 October 2020

Buyer Attachments

There are no Buyer Attachments added to this event.

Questions  Required Questions **Group**

1.1: Executive Summary

- 1.1.1 Provide a summary to include what is being proposed, the important points of the proposal and key benefits of being selected as the Contractor. ★

Group

1.2: Form of Proposal

- 1.2.1 Proposer understands that the University reserves the right to reject any and all proposals, waive irregularities or technicalities in any offer, and accept any offer in whole or in part which it deems to be in its best interest. ★

- Proposer hereby certifies: (a) that this proposal is genuine and is not made in the interest of or on behalf of any undisclosed person, firm or corporation; (b) that the proposer has not directly or indirectly induced or solicited any other proposer to put in a false or sham bid; (c) that the proposer has not solicited or induced any person, firm or corporation to refrain from bidding; and (d) that the proposer has not sought by collusion to obtain any advantage over any other proposer or over the University. ★

- 1.2.2
- 1.2.3 Proposer agrees that the response to this proposal is a legal and binding offer and the authority to make the offer is vested in the signer. Minor differences and informalities will be resolved by negotiation prior to acceptance of the offer. ★

- 1.2.4 Is proposer currently a State Small Business Enterprise and certified with the State Department of Administrative Services? ★

- 1.2.5 Please acknowledge by entering "Agree" for payment terms of 2% 15 days, Net 45 days or provide alternate payment terms. ★

- 1.2.6 Sales Representative Contact Information - please include name, telephone #, email address and attach resume. ★

- Confidential Information: The University treats Proposals as confidential until after the award is issued. At that time they become subject to disclosure under the Freedom of Information Act. If a bidder wishes to supply any information, which it believes is exempt from disclosure under the act, said bidder should summarize such information in a separate file, upload here and mark as Confidential. However, any such information is provided entirely at the bidder's own risk and the University assumes no liability for any loss or damage which may result from the University's disclosure at any time of any information provided by the bidder in connection with its proposal.
- 1.2.7

- 1.2.8 Freedom of Information: The University is subject to the State Freedom of Information Act, found in Chapter 14 of the State General Statutes. Two exceptions may apply are as follows: (1) Gen. Stat. sec. 1-210(b)(24) permits the University to withhold records related to the procurement process while bidding and contract negotiations are underway (this moratorium is temporary and lasts only until the contract has been executed or negotiations are abandoned); and Gen. Stat. sec. 1-20(b)(5) permits the University to withhold records in its possession in the event they contain trade secrets (or really any intellectual property). In the event that the University determines that Gen. Stat. sec.

- 1.2.9 1-210(b)(5) may apply to a given request for the records in questions, the responsibility to substantiate claims that said would reveal trade secrets and meet the exemption requirements would need to be borne by the owner of said trade secrets, not the University.

- 1.2.10 1.2.11

Conflict of Interest: The bidder shall disclose and identify to the University, with its proposal, any relationships, which may constitute a potential conflict of interest with the University Procurement Services Department, or any other University organizations or departments for the purpose of determining whether a conflict of interest exists. All such disclosures require acceptance/approval action on the part of the University, who shall determine, in its sole discretion, whether an impermissible conflict exists.

Ethics and Compliance Reporting/Whistleblower Protection: The Office of University Compliance is responsible for handling anonymous ethics and compliance reporting. As a provider of goods and/or services to the University, you are hereby required to notify your employees, as well as any subcontractors, who are involved in the implementation of this contract, of this reporting mechanism. Any person who is aware of unethical practices, fraud, violation of state laws or regulations, or other concerns relating to University policies and procedures can report such matters anonymously using the information provided on their website at <https://compliance.uconn.edu>

Communications: All formal communications in regards to this solicitation must be in writing in the portal. Until the time when the University posts notification of intent to award; all communications in regards to this solicitation must be sent to the Procurement representative via email. Failure to adhere to this provision may result in a proposer being declared ineligible, proposal rejection, or solicitation cancellation. 1.2.12

Unless specifically authorized in writing by the University's Communications Department on a case by case basis, the Contractor shall have no right to use, and shall not use, the name of the University, its officials or employees, or the Seal of the University, a) in any advertising, publicity, promotion; nor b) to express or imply any endorsement of Contractor's products or services; nor c) to use the name of the state, its officials or employees or the University seal in any manner (whether or not similar to uses prohibited by subparagraphs (a) and (b) above) except only to manufacture and deliver in accordance with this agreement such items as are hereby contracted by the University.

The proposing vendor must certify that no elected or appointed official or employee or student of the University has benefited, or will benefit financially or materially from the proposed services. The University may terminate any contract resulting from this bid, if it is determined that gratuities of any kind were either offered to, or received by, any University officer or employee contract to this policy. The authorized signatory of a submitted proposal automatically attests this to be true. (See also Attachment of Governor Rell's Memo to Vendors Conducting Business with the State). The laws of the State provide it is a felony to offer, promise or give anything of value or benefit to a State employee with intent to influence that employee's acts, opinion, judgment or exercise of discretion with respect to that employee's duty. Evidence of violation of this statute will be turned over to the proper prosecuting attorney. See Code of Ethics in CT

1.2.13 Group

1.3: Standard Contract Terms and Conditions

The following terms and conditions will govern in the submission and evaluation of proposals and the award of a contract. Bidders are requested to carefully review the terms and

1.3.1 conditions, as they will become part of any subsequent agreement and award process. **Contract Status:** The response to this solicitation will be considered an offer to contract. Final

negotiations on the highest evaluated offer will be conducted to resolve any differences and informalities. After final negotiations, the University will issue an acceptance of the proposal offer.

1.3.2 **Contract Modification:** All changes to the contract must be agreed to, in writing, by both parties prior to executing any change.

1.3.3 Contract Assignment or Subcontract: The resulting contract shall not be assigned, transferred, or sublet in whole or in part without the prior written approval of the University.

1.3.4 Notification of Selected Firm: All Proposers will receive written notification of the selected firm after the evaluation committee has approved their selection.

1.3.5 1.3.6 Contract Commencement: The contract will commence upon execution and final approval by University, its agents, employees or representatives. The proposer agrees to waive any claim or defense to any claim relating to the adequacy or sufficiency of any information provided prior to the execution of the anticipated contract. Subject to these limitations, this Request for Proposal contains information describing University communities, operations and planned programs.

1.3.7 1.3.8 If the University and selected Proposer(s) are unable to reach a mutually agreeable contract, the University reserves the right to abandon negotiations and commence negotiations with the second highest ranked Proposer. The University will be the sole judge of the suitability of the proposed Agreement(s).

1.3.9 the Office of the Attorney General. The Project covered under the contract will be based on the specific University requirements or requests. The University can neither project nor guarantee a specific volume of business over the term of any contract that may result from this solicitation.

If the vendor fails to deliver or has delivered nonconforming goods, the University shall provide a cure notice as soon as discrepancy is identified. The vendor shall have up to ten (10) business days to correct the deficiency. If the vendor continues to be in default, Procurement will have the right to procure the correct goods from another source and charge the difference between the contracted price and the market price to the defaulting vendor.

The University has, in this Request for Proposal and otherwise, provided proposers with information relating to the University, its current operations and initiative described herein. The University assumes no responsibility or liability for the adequacy or accuracy of any information provided by the

Notwithstanding any other provision of this RFP or any ensuing contract, if funds anticipated for the continued fulfillment of the contract are at any time not forthcoming or insufficient, either through the failure of the State Legislature to provide funds or alteration of the program under which funds were provided, then the University shall have the right to terminate the contract without penalty by giving not less than thirty (30) days advance written notice documenting the lack of funding. Unless otherwise agreed to, the contract shall become null and void on the last day of the fiscal year for which appropriations were received; except that if an appropriation to cover the costs of this contract becomes available within sixty (60) days subsequent to termination under this clause, the University agrees to re-establish a contract with the firm whose contract was terminated under the same provisions, terms and conditions of the original contract.

1.3.10 Any Agreement resulting from this RFP will not grant the Proposer a license or other right to duplicate or use any image or intellectual property of the University in any manner other than as may be expressly approved in writing in connection with the performance of the contract.

1.3.11 The University shall retain all rights, title and interest in all its usage, user and biographical use.

1.3.12 **Group**
data and Proposer shall only use such data to the extent necessary for complying with its obligations to the University unless it otherwise receives express written approval from the University's designee for any other
In furtherance of its longstanding commitment to fundamental human rights, to the dignity of all people, and to the environment, the University requires all Vendors to adhere to the "Vendor Code of Conduct" policy (<http://policy.uconn.edu/?p=2718>). Please acknowledge the University policy and, if applicable, provide any additional pertinent information in the Supplier Attachments.

1.4: State Terms and Conditions

Please indicate that your firm agrees to all the State terms and conditions
1.4.1 your firm disagrees to any, please choose disagree
found at this website: and provide explanation and/or alternate
http://contracting.uconn.edu/terms-and-conditions. If language in the next line.

1.4.2 Please provide your exceptions to the State terms and conditions as well as explanation and/or alternate language (if applicable).

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1.5: Information and Communication Technology Accessibility Policy

Contractor agrees that no University funds may be expended for the purchase of information technology equipment and software for use by employees, program participants, or
1.5.1 with federal and state laws and regulations, including, but not limited to the Americans with Disabilities Act of 1990 (ADA), Section 504 of the Rehabilitation Act of 1973, and Section 508 of the 1973 Rehabilitation Act. Pertinent policies can be found at policy.uconn.edu.
Group
members of the public unless it provides equal and effective access to all individuals in accordance

2.1: Scope of Work

The University is seeking proposals from experienced and qualified firms for the purpose
2.1.1 of entering into a IT Training Agreement. The University will reserve the right to make multiple awards if it is deemed by the University to be in the University's best interests to do so. The expectations and rights of each party should be anticipated, identified and reviewed at the outset and throughout the Agreement to create and continue a positive, productive and lasting relationship.

2.1.2 Certification: Both certification and non-certification track training will be provided 2.1.3 Your Financial Proposal will include access to a catalog of training topics Group

2.2: Service and Information Requirements

2.2.1 The requirements in this section must be provided with your response to the classes
named in the following section (if applicable).

2.2.2 Vendor will supply a detailed list of all hardware, software and course materials they will provide
for the training as well as a detailed list of requirements for the attendees 2.2.3 All training materials must be provided on-line. 2.2.4 A detailed outline of the course(s) must be provided on-line

2.2.5 Vendor will offer the ability to log into a remote server for any on-site training. When a remote server is not available, service provider must use training resources (i.e. Desktops and servers running various versions of MS Windows operating systems, various versions of Windows, Netware and Linux
programs, equipment, etc.) that are compatible or easily adaptable to University resources and systems including the following infrastructures: servers.

2.2.6 The training will provide extensive hands-on or on-line exercises and practical experience so that
the attendee acquires a good working knowledge of the material.

2.2.7 Vendor will make a best effort to offer training on new software and hardware within six
months of release dates.

2.2.8 Proposal must include all costs to the University (including travel expenses associated
with on- site training)

2.2.9 Proposals must include per person cost for accommodating the possibility of having greater than eight (8)
attendees with the option for on-site training

Group

3.1:

3.1.1 Live Instructor Led Classes. Live instructor includes classes that take place at the vendor location, at a UConn location, in a School District or Town who is

a member of EN, or over the internet. Will your bid the pricing for each instructor training category you response include Instructor Led training? If so enter offer.

3.1.2 Classes - Training - Disciplines
Instructor Led Training Offered

3.1.3 Cloud Computing

3.1.4 IoT (Internet of Things)

3.1.5 Virtualization

3.1.6 Storage

3.1.7 Application Streaming Virtualization

3.1.8 Monitoring (SCCM, Satellite)

3.1.9 Desktop Management (imaging)

3.1.10 Operating Systems

3.1.11 Networking

3.1.12 Scripting/Automation

3.1.13 Monitoring

3.1.14 Web Programming/Development

3.1.15 Mobile Programming/Development

3.1.16 DevOps Programming/Development

3.1.17 Machine Learning Programming/Development

3.1.18 Artificial Intelligence Programming/Development

3.1.19 Database Administration

3.1.20 Data Management Relational (SQL)

3.1.21 Data Management (No SQL)

3.1.22 Data Modeling

3.1.23 Data Analytics Business Intelligence

3.1.24 Data Analytics Visualization

3.1.25 Personnel Skills Business Processes

3.1.26 Personnel Skills Project Management

3.1.27 Presentation Skills

3.1.28 Communication Skills

3.1.29 Office 365 End User Training

3.1.30 Quality Assurance (QA) Testing and Compliance

3.1.31 Products, Services and Certifications
Instructor Led Training Offered

3.1.32 Oracle

3.1.33 Microsoft

3.1.34 Redhat

3.1.35 Cisco

3.1.36 Juniper

3.1.37 Palo Alto

3.1.38 Amazon

3.1.39 Google

3.1.40 Programming Languages
Instructor Led Training Offered

3.1.41 R

3.1.42 Python

3.1.43 VB Net

3.1.44 C#

3.1.45 SOAP/REST Web Services

3.1.46 Java, Javascript and JQuery

3.1.47 PHP

3.1.48 BASH

3.1.49 Perl

3.1.50 Smaller applications / databases / administration training / IDE's
Instructor Led Training Offered

3.1.51 Data Stage

3.1.52 Web Focus

3.1.53 Actifio

3.1.54 Erwin

3.1.55 PL/SQL

3.1.56 Tableau

3.1.57 Talend

3.1.58 SAS

3.1.59 Slate

3.1.60 Adobe Captivate

3.1.61 Data Modeling concepts

3.1.62 Data analysis

3.1.63 Advanced Analytics

3.1.64 Kotlin

3.1.65 Git

3.1.66 Atlassian

3.1.67 control-m

3.1.68 Filenet Admin

3.1.69 Datacap Admin

3.1.70 Security-Specific Training
Instructor Led Training Offered

3.1.71 Security-Specific Training

3.1.72 Phishing Testing

3.1.73 Network, Security and Firewall Concepts

3.1.74 Identity Management

Group

4.1:

4.1.1 On-Demand Training. On Demand Training includes classes that take place on line or are self paced. Will your bid response include On-Demand Training? If so enter the pricing for each on-demand training category you offer.

4.1.2 Classes - Training - Disciplines
On Demand Training Offered

4.1.3 Cloud Computing

4.1.4 IoT (Internet of Things)

4.1.5 Virtualization

4.1.6 Storage

4.1.7 Application Streaming Virtualization

4.1.8 Monitoring (SCCM, Satellite)

4.1.9 Desktop Management (imaging)

4.1.10 Operating Systems

4.1.11 Networking

4.1.12 Scripting/Automation

4.1.13 Monitoring

4.1.14 Web Programming/Development

- 4.1.15 Mobile Programming/Development
- 4.1.16 DevOps Programming/Development
- 4.1.17 Machine Learning Programming/Development
- 4.1.18 Artificial Intelligence Programming/Development
- 4.1.19 Database Administration
- 4.1.20 Data Management Relational (SQL)
- 4.1.21 Data Management (No SQL)
- 4.1.22 Data Modeling
- 4.1.23 Data Analytics Business Intelligence
- 4.1.24 Data Analytics Visualization
- 4.1.25 Personnel Skills Business Processes
- 4.1.26 Personnel Skills Project Management
- 4.1.27 Presentation Skills
- 4.1.28 Communication Skills
- 4.1.29 Office 365 End User Training
- 4.1.30 Quality Assurance (QA) Testing and Compliance
- 4.1.31 Products, Services and Certifications
 On Demand Training Offered
- 4.1.32 Oracle
- 4.1.33 Microsoft
- 4.1.34 Redhat
- 4.1.35 Cisco
- 4.1.36 Juniper
- 4.1.37 Palo Alto
- 4.1.38 Amazon
- 4.1.39 Google
- 4.1.40 Programming Languages
 On Demand Training Offered
- 4.1.41 R
- 4.1.42 Python
- 4.1.43 VB Net
- 4.1.44 C#
- 4.1.45 SOAP/REST Web Services
- 4.1.46 Java, Javascript and JQuery
- 4.1.47 PHP
- 4.1.48 BASH
- 4.1.49 Perl
- 4.1.50 Smaller applications / databases / administration training / IDE's
 On Demand Training Offered
- 4.1.51 Data Stage
- 4.1.52 Web Focus
- 4.1.53 Actifio
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- 4.1.55 PL/SQL
- 4.1.56 Tableau
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- 4.1.62 Data analysis
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- 4.1.68 Filenet Admin
- 4.1.69 Datacap Admin
- 4.1.70 Security-Specific Training
 - On Demand Training Offered
- 4.1.71 Security-Specific Training
- 4.1.72 Phishing Testing
- 4.1.73 Network, Security and Firewall Concepts
- 4.1.74 Identity Management

Group

5.1: Portal for EN & EN Members

- 5.1.1 Your response will include a Technical Training Portal to be used by EN Members 5.1.2 Your company will create and host a custom web page/URL which will display all available offerings with descriptions
- 5.1.3 The Portal will be co-branded with EN and your Logos 5.1.4 Discounts to members will be clearly articulated for all products and services 5.1.5 EN Members will have the ability to execute a transaction and purchase a class via credit card or Purchase Order
- 5.1.6 Your company will provide a report detailing consumption and spend activity on a quarterly basis.
- 5.1.7 Your company will provide a graduated price schedule defining volume bands of spend activity and percentage discount applied.
- 5.1.8 Your company will provide a quarterly rebate to EN for each transaction where the contract is recognized by a EN member or transacted through the portal.
- 5.1.9 Please provide the percentage rebate number **Group**

6.1: Affidavits and Certifications

- 6.1.1 If you are unable to copy and paste the link below into your web browser please refer to the Description page for active hyperlinks.
- 6.1.2 Form 1 Gift and Campaign Contribution Certification, please download, complete and attach
- 6.1.3 Form 5 Consulting Agreement, please download, complete and attach
- 6.1.4 Non-Discrimination Certification **Group**

6.2: Additional Required Forms and Acknowledgements

- 6.2.1 Bidder Contract Compliance Monitoring Report
- 6.2.2 SEEC Form 10 Acknowledgement of Receipt
- 6.2.3 Please acknowledge you have read and will comply with the University's Vendor Code of Conduct
- 6.2.4 Economic Impact Form
- 6.2.5 Non-Collusion Affidavit: Please download and sign, then upload the signed copy. 6.2.6

State Ethics Policy - Vendors Conducting Business with the State. Please review this policy.

Group

7.1: References

- 7.1.1 Provide references - these references should be of comparable size and scope to the University's requirements in this solicitation. Reference #1 Customer Name
- 7.1.2 Reference #1 Street Address, City, State, Zip 7.1.3 Reference #1 Contact Name 7.1.4 Reference #1 Email Address for Contact 7.1.5 Reference #1 Phone Number for Contact 7.1.6 Reference #1 Contract Dates 7.1.7 Reference #1 Contract Summary - Please describe reference project emphasizing similarities to the University requirements.
- 7.1.8 Reference #2 Customer Name 7.1.9 Reference #2 Street Address, City, State, Zip 7.1.10 Reference #2 Contact Name 7.1.11 Reference #2 Email Address for Contact 7.1.12 Reference #2 Phone Number for Contact 7.1.13 Reference #2 Contract Dates 7.1.14 Reference #2 Contract Summary - Please describe reference project emphasizing similarities to the University requirements.
- 7.1.15 Reference #3 Customer Name 7.1.16 Reference #3 Street Address, City, State, Zip 7.1.17 Reference #3 Contact Name 7.1.18 Reference #3 Email Address for Contact 7.1.19 Reference #3 Phone Number for Contact 7.1.20 Reference #3 Contract Dates 7.1.21 Reference #3 Contract Summary - Please describe reference project emphasizing similarities to the University requirements.

Group

8.1: Pre-Bid/Proposal meeting, Presentations and Site Visits (if applicable)

- Presentations/Site Visits: The University selection committee may require presentations/site visits. If invited to present, the proposer/bidder will be responsible for making all the necessary arrangements and will bear all costs associated with the presentation.
- 8.1.1 Group selected to participate in Stage/Phase 2 of this solicitation and will include the meeting date, time, location, length of on-site presentation and associated agenda/requirements outlining specific proposal areas for discussion, as outlined at the University's discretion.
- Presentations will be scheduled within the time allocated in the solicitation schedule. Presentation invitations will be issued only to those firms

9.1: Evaluation Criteria

- All proposals will be evaluated by a selection committee, using the specific evaluation criteria provided in the description of this solicitation. Each criterion has been assigned a point value. The evaluation committee will conduct a comprehensive review and analysis of the received proposals and recommend which proposals are the most advantageous to the needs of the University.

10.1: State Colleges Purchasing Group (CCPG)

- Although this contract is being established for the University, these services may be extended to the State College Purchasing Group (CCPG) member institutions.
- 10.1.1 Group members under this contract shall be reported to the University on a quarterly basis. Volume and tiered discounts and rebates shall take into account the aggregate spend of all users of the resulting contract, including but not limited to CCPG members and/or other agencies.
- If the proposer chooses to offer the same proposal to all CCPG members, all spend by CCPG

11.1: Financial Statements

After evaluation, proposers may be required to submit their most current, within the last

three (3) years, 10-K financial statements package including: Balance Sheet, Cash Flow statements, Statement of Stockholders Equity, and Income Statements. If a current 10-K is

11.1.1

unavailable, financial statements which have been audited and certified by an independent Certified Public Accountant (CPA) shall be deemed acceptable. If audited financial statements are unavailable, provide financial statements which have been reviewed by an independent Certified Public Accountant (CPA). The University reserves the right to request additional information to provide

any assurances of financial surety it deems appropriate.

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11.1.2 Provide reason if your answer was Disagree above

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12.1: Federal Funds - Uniform Guidance

Recovered Materials Pursuant to Section 6002 of the Resource Conservation and Recovery Act of 1976 (RCRA) and its implementing guidance: 40 CFR 247 (Comprehensive Procurement Guideline for Products Containing Recovered Materials), the University, to the maximum extent practicable, operates an affirmative and preferential procurement program

12.1.1

products. Examples of products within each category are set forth in 40 CFR 247. Accordingly, the University duly places a preeminent preference for those applicable suppliers who are able to provide and verify estimates and certifications of recovered materials content in the products they offer.

12.1.2 Group

for acquiring items that contain recovered materials. Designated item categories are: (1) paper and paper products, (2) vehicular products, (3) construction products, (4) transportation products, (5) park and recreation products, (6) landscaping products, (7) non-paper office products, and (8) miscellaneous

Recovered Materials Only if you are proposing to use or supply any products that fall under the Item Designations set forth in 40 CFR 247 (Comprehensive Procurement Guideline for Products Containing Recovered Materials), please provide in an attachment verified / certified estimates of the recovered materials content within each product.

13.1: Inclement Weather Information

Inclement Weather: Be advised that in the event of an official University closing or early next business day. Please call the University

13.1.1 Group

Emergency Information Line at 860-486-3768 for up to date information on official cancellations or early closings.

dismissal due to inclement weather or other reason this bid will be due and opened at 2:00 PM on the

14.1: General Insurance Requirements

The proposer shall secure and pay the premium or premiums of the following policies of insurance with respect to which minimum limits are fixed in the schedule set forth below. The

14.1.1 14.1.2

throughout the period of this contract or any extension thereof. It is not the intent of this schedule to limit the types of insurance required herein.

University shall be included as a named insured on all such policies. Each such policy shall be maintained in at least the limit fixed with respect thereto, and shall cover all of the proposer's operations hereunder, and shall be effective

(a) Commercial General Liability 1. Each Occurrence \$1,000,000 2. Personal and Advertising Injury \$1,000,000 3. General Aggregate \$2,000,000 4. Fire Legal Liability \$100,000 The insurance shall provide for a retroactive date of placement prior to or coinciding with the effective date of this award.

14.1.3 (b) Business Automobile Liability: Minimum Limits for Owned, Scheduled, Non Owned, or Hired Automobiles with a combined single limit of not less than \$1,000,000 per occurrence. 14.1.4 (c) Workers'

Compensation and Employer's Liability: As required under state law. 14.1.5 (d) Such other insurance
in such amounts which from time to time may reasonably be
required by the mutual consent of the University and awarded Proposer against other
insurable hazards relating to performance.

14.1.6 (e) Cyber Liability Insurance (when providing services) 1. Each Occurrence
\$1,000,000 2. General Aggregate \$2,000,000

All policies of insurance provided for in this Section shall be issued by insurance companies
with general policyholder's rating of not less than A- and a financial rating of not less than
Class VIII as rated in the most current available A.M. Best Insurance Reports and be

14.1.7 binders, shall be delivered to the University within
fifteen (15) days after the tentative award of this
agreement. In the event any binder is delivered, it
shall be replaced within thirty (30) days by a
certified copy of the policy or a certificate in lieu
thereof. Each such copy or certificate shall contain a
valid provision or endorsement that the policy may
not be canceled, terminated, changed or modified

14.1.8 14.1.9 without giving thirty (30) days written advance notice
hereof to the University's representative and that
the insurance reflected thereon meets the minimum
requirements of the proposal. A renewal policy or
certificate shall be delivered to the University at
least thirty (30) days prior to the expiration date of
each expiring policy.

licensed to do business in the State. All such
policies shall be issued in the name of the awarded
Proposer, and shall name, as Additional Insured,
The State, University. Policies shall waive the right
of recovery against the University and shall be
primary.

If at any time, any of the policies shall be or become
unsatisfactory to the University as to form or
substance, or if any of the carriers issuing such
policies shall be or become unsatisfactory to the
University, the Proposer shall promptly obtain a new
and satisfactory policy in replacement upon such
written notice from the University.

As to insurance required by this agreement, a
certified copy of each of the policies or a certificate
or certificates evidencing the existence thereof, or

Group

15.1: Advertising/Sponsorship Opportunities and Licensed Merchandise

In submitting a proposal, the Proposer agrees, unless specifically authorized in writing by
the University on a case by case basis, that it shall have no right to use, and shall not use,
the name of the University, its officials or employees, or the Seal of the University, a) in
any advertising, publicity, promotion; nor b) to express or imply any

15.1.1 Proposer be interested in pursuing a formalized
sponsorship agreement with the University through
endorsement of agency's services; nor c) to use the its Division of Athletics, which may
name of the state, its officials or employees or the include advertising benefits and use of
University seal in any manner (whether or not University marks, please contact the procurement
similar to uses prohibited by subparagraphs (a) and official identified in this solicitation for details.
(b) above) except only to manufacture and deliver in
accordance with this agreement such services as
are hereby contracted by the University. Should the

15.1.2 Pre-authorization must be received from the University for the use of University's
names, marks, and logos.

Group

16.1: Travel Policy Compliance

All reimbursable travel must comply with the University Travel Policy.

16.1.1

Product Line Items Product Line Items There are no Items added to this event.

Service Line Items Service Line Items There are no Items added to this event.